Government of
Saskatchewan

Annual Report
1983

Saskatchewan
Provincial
Library

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Government of Saskatchewan

Annual Report 1983

Saskatchewan Provincial Library

To His Honour
The Honourable Fred Johnson
Lieutenant Governor
Province of Saskatchewan

May it please Your Honour,

The undersigned has the honour to submit the annual report of the Provincial Library for the year 1983.

Respectfully submitted,

Patricia Smith
Minister in charge

The Honourable Patricia Smith
Minister in charge of Libraries
Regina, Saskatchewan

Madam:

In accordance with the requirements of *The Public Libraries Act*, I have the honour to present to you the thirty-first annual report of the Provincial Library for the year ending December 31, 1983.

Respectfully submitted,
Shirley Sefton
Acting Provincial Librarian

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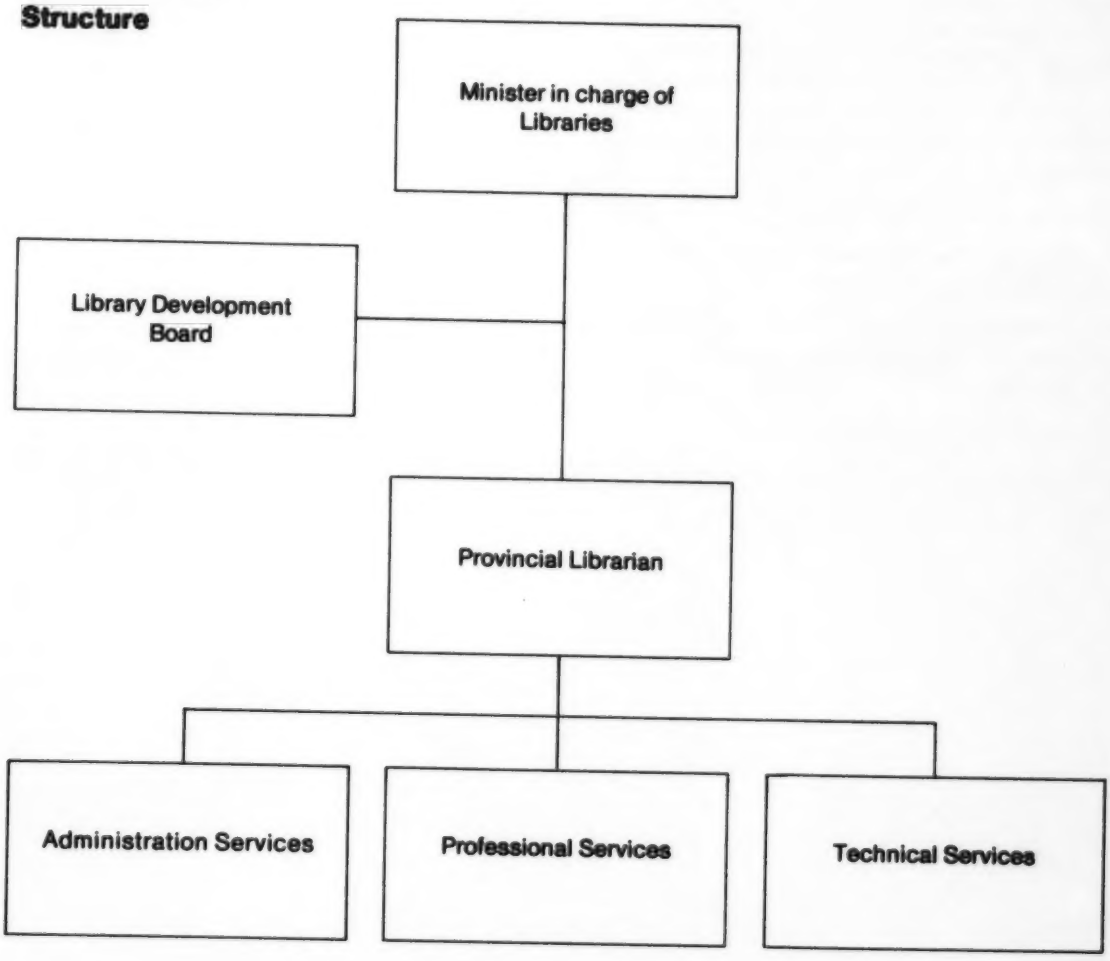
Organization

Objective

The Provincial Library's primary objective is to ensure equal access of information to all residents of the province. It comprises three main branches; Administrative Services, Professional Services and Technical Services.

Structure



Library Development Board

During the year under review the board dealt with a wide-range of issues such as budgets, the relationships of Lloydminster to the Lakeland Regional Library, automation, special libraries and a review of the recommendations on proposed changes to The Public Libraries Act. Most of the board member's time was occupied with the proposed changes in legislation. Appointed by the Minister in charge of Libraries a small working committee or Design Team was formed to review and make recommendations on certain matters related to the proposed changes in library legislation.

These matters involved:

- mechanisms to resolve disputes in the library system;
- representation of cities on regional boards;
- advisability of establishing resource centres in regions; and
- the powers of local library boards.

Members of the board reviewed the recommendations made by the Design Team and reported their views to the Minister.

The board met on three occasions during the year. Members of the board included:

Morris Anderson, Regina, Chairperson; Thomas Boyd, North Battleford; Isabelle Butters, Weyburn; Carol Copeland, Saskatoon; Viktor Fast, Nipawin; Vic Hay, Saskatoon; Leola Moore, Swift Current; Jean Pask, Esterhazy; Rolland Pinsonneault, Regina; Ken Pragnell, Moose Jaw; and Louise Shelly, La Ronge.

Advisory Board Members Honoured: ***Provincial Library Advisory Board members were honoured for their contribution to the library system. Each member was presented with a memento to mark the occasion by Leah Seibold. Provincial Librarian (from left) Thomas Boyd, North Battleford; Leola Moore, Swift Current; Ken Pragnell, Moose Jaw; Isabelle Butters, Weyburn; Viktor Fast, Nipawin; Jean Pask, Esterhazy; Rolland Pinsonneault, Regina and Carol Copeland, Saskatoon. Three members were not able to attend including Morris Anderson, Regina; Louise Shelly, La Ronge and Vic Hay of Saskatoon. Their terms of office, minimum of three years, will end with the appointment of new members.***

Administration services

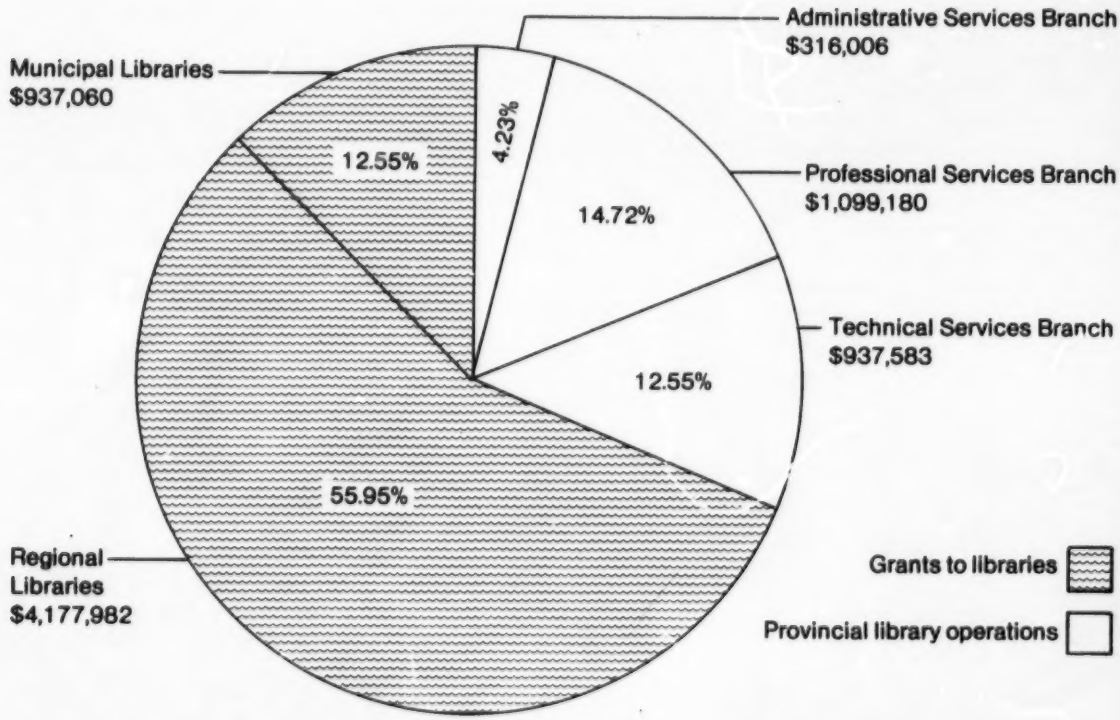
- provides central administrative services;
- administers the library grant formula for regional and municipal libraries; and
- provides public awareness services.

During 1983, the branch added a public information section to co-ordinate services among libraries as well as provide direct services.

The branch developed a system whereby detailed annual statistical summaries of public library operations can be compiled annually. The first statistical summary of library operations was published during the year.

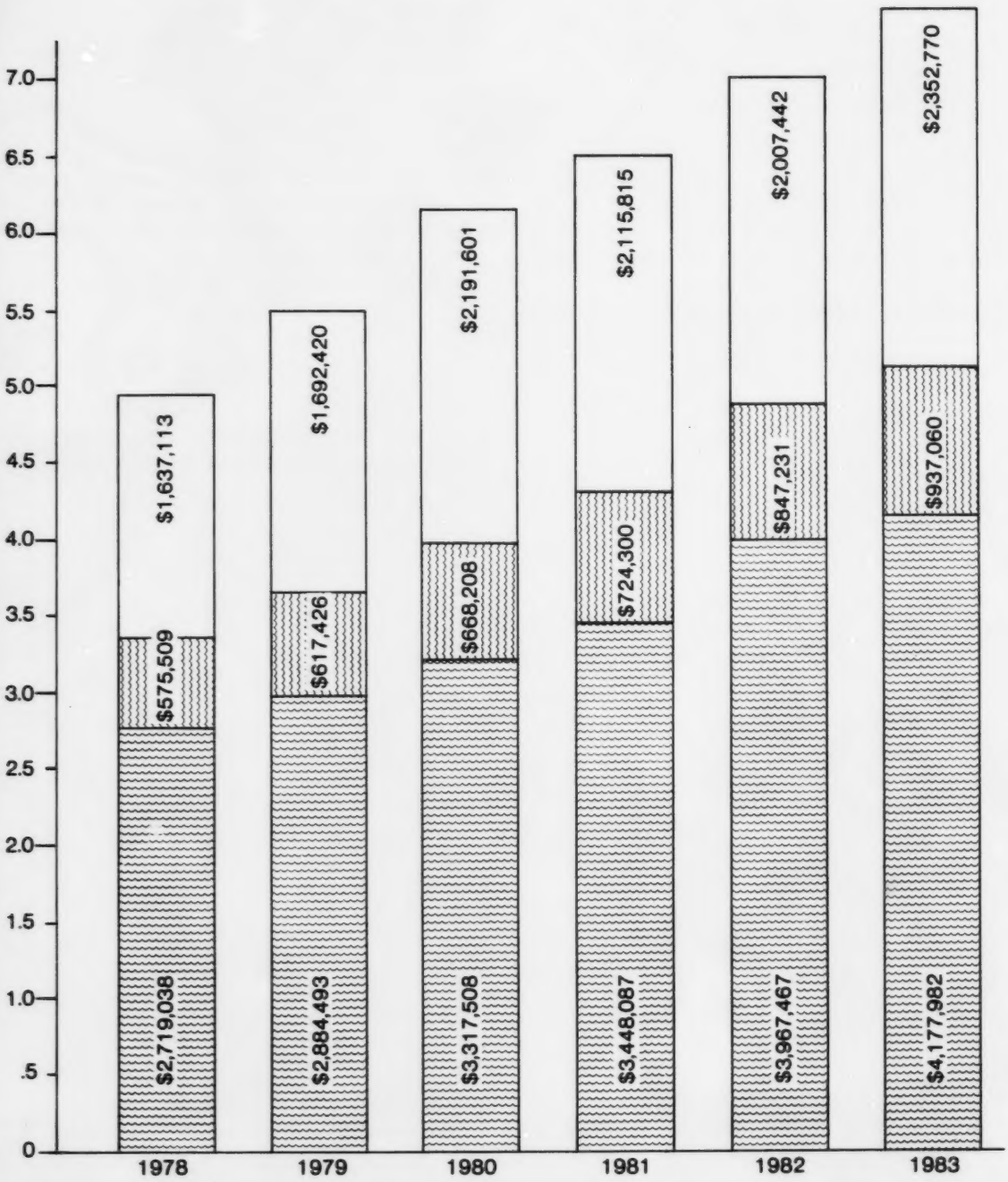
Changes in the Regulations under The Public Libraries Act, and in the application of these regulations, resulted in the Lloydminster Public Library receiving an operating grant for 1983. This grant is the first one this library has been eligible to receive since 1975.

Provincial Library Expenditures



NOTE — 1982 grants totalling $391,982 were paid in 1983, and are not included above.

Breakdown of expenditures



NOTE — 1982 grants totalling $391,982 paid in 1983 were included with 1982 payments for comparison purposes.

Professional services

- provides centralized reference and interlibrary loans to the seven regional and two large municipal libraries;
- provides services directly to libraries and individuals in Northern Saskatchewan;
- provides a variety of reference and resource services to Saskatchewan Government departments and libraries; and
- provides special services to libraries for persons who are native, handicapped, senior citizens, children or multicultural.

Reference and research services

Procedures to evaluate and priorize requests were streamlined to shorten turn-around time.

All requests are designated level one, level two or level three depending on the urgency of the required information.

Level one requests are those requiring information from specialized or technical sources. The turn-around time for these requests is three days.

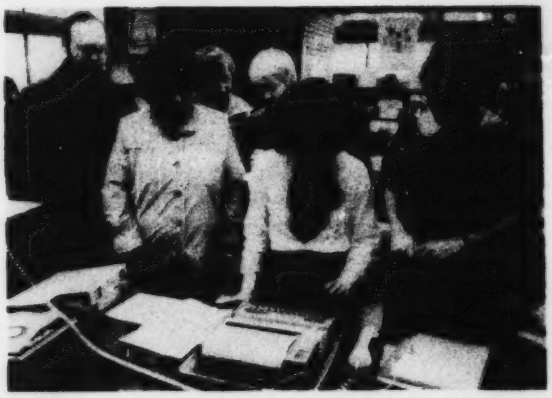
Level two requests involve blocks of books, in other words, putting together large volumes of material. Requests designated at this level take up to one week for a response.

Level three requests take up to three weeks to fill and involve popular reading material.

Computer search services realized a 14 per cent increase over 1982. Displays illustrating and demonstrating computerized searches were sponsored by the Provincial Library for the Institute of Public Administration, Regina Regional Group Conference on Public Sector Productivity and three public libraries in the Wapiti Region; John Cuelenaere in Prince Albert, Waskesiu and Naicam.

Reference staff was represented on two interdepartmental committees; the Health Library Review Committee and the Women's Resource Centre Advisory Committee.

Approximately 10,000 books no longer useful to the Provincial Library and accumulated over the last six years were for the first time made available to the general public for purchase in a book sale conducted by the Supply and Services Department. Funds from the sales were received by the Finance Department.



Computer Search Demonstration: ***Dave Webster and Verna Redhead of Prince Albert look on as Pat Somerton and Lynn Kozun of the Provincial Library, Regina demonstrate the automated information retrieval services available from the Provincial Library through regional, public or government libraries. The computer service has access to more than 200 data bases in Canada and the United States in various subject areas including agriculture, business, education, law, medicine and health, science and technology, and social services. The portable machine used in the demonstrations was connected to a telephone receiver which carried the signals or request for information from the terminal to the system being accessed with the information from the system returning the same route.***

Bibliographic services

A vital contribution to library cooperation and resource sharing is made through the verification and location of interlibrary loan requests. This provides readers with material for loan not only from Saskatchewan libraries but also from North American libraries.

The total number of interlibrary loan requests received during 1983 was 94,694. This includes 75,123 title requests, which is an increase of over 3,000 over the previous year. Seventy one percent of the requests were filled by Saskatchewan libraries and the remaining 29 percent were filled by other Canadian and North American libraries.

To improve the handling of all the requests received policies and procedures were streamlined. Further an agreement was signed with the National Library to search for interlibrary loans. Other steps taken to improve handling included:

1. On-line searching through two automated systems which provides speedy verification of titles and Canadian locations if held in any participating library. The one system, Dortmunder Bibliotheks System (DOBIS), is used solely for searching and verifying interlibrary loan requests. The database has over 2.7 million source records and over one million locations. The use of DOBIS has given the Provincial Library the capabilities:
   - to obtain instant locations of current titles and periodicals held in Canadian libraries;
   - to reduce turn-around time in supplying loans to Saskatchewan libraries; and
   - to eliminate some repetitive verifications thus increasing staff efficiency.

   Over 50 percent of the requests searched are being verified through the use of the DOBIS system.

   The other on-line searching to verify title is done through the University of Toronto Library Automated System (UTLAS).
2. Installation of an Envoy 100 terminal, an electronic messaging system, to expedite interlibrary loan requests. The system is presently being used for forwarding requests to far away libraries particularly to the National Library of Canada and the Canadian Institute for Scientific and Technical Information Library (CISTI).
3. Testing the feasibility of direct interlending using the Union Catalogue or microfiche (film) was undertaken from January to March, 1983. The results of the pilot project are not yet conclusive.
4. An interlibrary loan network workshop was organized to improve service.

   The workshop, attended by 38 persons from various libraries in the province, focused on various aspects of interlibrary loan operations and reference services such as present procedures, policies, levels of service, verification standards, the integrated library management, the electronic mail service, incomplete citations for requests, audiovisual requests and computer based literature searches.

Union lists

The Union List of Serials and the Union List of Films continued to be maintained. The lists facilitate the interlending of these materials and provide libraries with a complete file of what is available in the province, thus avoiding expensive duplication. The new lists are produced on microfiche to reduce the costs of production.

A directory of Saskatchewan libraries was also prepared.

Professional collection

Also maintained is a specialized collection of library science books, periodicals, bibliographic tools and pamphlet material to support the research and development work of libraries at the Provincial Library and other libraries of the province. To provide access to the professional journals subscribed by the Provincial Library the Professional Awareness Service was reorganized in 1983 under which table of contents of selected library science journals are being sent regularly to all Saskatchewan libraries including special and government department libraries according to their interests.

Last copy fiction collection

The last copy collection has continued to expand during the year and now consists of over 13,000 titles, and is well used in filling interlibrary loan requests. Last year approximately 1,500 titles were sent out through interlibrary loans. Under the agreement with Alberta Library Services the collection is kept in two places. Alberta holds authors whose surname begins with the letters A to M and Saskatchewan Provincial Library collects N to Z. Plans are also underway to include other western provinces.

Multicultural services

The collection of materials available through the library's multicultural services continued to expand to 55,000 volumes in 29 languages. Four month loan periods were also reinstituted to facilitate handling and to accommodate the lending policies of the public and regional libraries in the province.

Provincial Library also acts as a regional depository for the National Library of Canada Multilingual Biblioservice. Each year books in languages other than French or English are received and circulated along with the Provincial Library acquisitions.

French Services received special attention on several CBC Radio Canada interviews and the annual National Book Festival was again used as the opportunity to promote French library service. A tour of readings by French Canadian children's author, Claude Aubry was enthusiastically received.

Northern services

Basic services were maintained as circulation and reference staff continued to ship quarterly block exchanges and uncatalogued easy reading materials to the approximately 20 established branches and book deposits. The position of Northern Services Librarian was filled in November.

Children's services

A Summer Reading Program for children was again organized to encourage the use of libraries over the summer holidays.

After a year's absence, Provincial Library again coordinated, for Saskatchewan, the Children's Book Festival sponsored by the Children's Book Centre to promote Canadian publishing for children.

Children's Summer Reading Program: *Computers attracted numerous children to the library. As part of the program the computers, made available through the Provincial Library (PL), provided an opportunity for children to get acquainted with and develop an understanding of computers. Children are shown participating in the computer workshop sponsored by the Palliser Regional Library in Moose Jaw.*

Children's Book Festival: *Silver Donald Cameron is shown doing a reading with students in Tisdale, one of 11 communities where Cameron met with students. More than 1,200 students participated in the readings.*

Interlibrary Loans

	1981	1982	1983
Total requests received	87,523	93,693	94,694
Title requests received	66,442	71,788	75,123
Requests from public libraries	57,083	82,599	83,315
Requests from government department and special libraries	9,359	9,847	10,163
Requests from other than Saskatchewan libraries	—	—	1,216
Requests filled by the Provincial Library	20,757	19,785	23,593
Requests filled in the province	49,475	50,338	54,375
Requests filled out of province	22,196	26,593	21,658

Reference

	1981	1982	1983
Total reference questions	21,081	20,179	19,281
Computer searches	730	871	995
Aquisitions			
Books added (English)	8,900	8,454	8,541
Books added (other languages)	5,250	2,198	2,924
Audio visual materials (English and other languages)	676	183	286
Total materials added	14,826	14,753	11,751
Deletions			
Books withdrawn (all collections)	6,366	4,643	7,861

Circulation

	1981	1982	1983
Total circulation *	(343,966)	—	—
	169,147	206,831	201,463
Special collections			
— large print and talking books	—	32,665	35,675
Displays	—	882	993
— multilingual	—	30,459	39,814
Display		835	1,112

* Figures represent total number of individual items circulated. Bracketed figures represent multiple use of blocked material.

Northern Services

	1981	1982	1983
Total books circulated	22,229	22,976	17,343
Books added to Northern collection	3,538	3,918	1,342

Books added to municipal libraries and book deposits

Books in blocks	Permanent books	Paper-backs	Total
3,725	2,036	11,377	17,138

Technical services

- provides centralized cataloguing for public libraries in the province;
- coordinates the development of a Saskatchewan automated library network; and
- acquires and maintains the Provincial Library's collection of materials.

New technology has made it possible for the Provincial Library to provide improved access to informational materials in Saskatchewan's public libraries. The **Automated Cataloguing Support Service,** supports and promotes the building of a machine readable data base of public library holdings.

The data base has increased dramatically with the addition of the complete collections of Regina Public Library, Saskatoon Public Library and the Provincial Library. This project has made the further application of automated functions possible in the municipal libraries. The increased number of titles will also make future union catalogues more effective.

The information explosion that is taking place makes increased resource sharing vitally important. Research into an in-province catalogue support system to replace present University of Toronto Library Automation System (UTLAS), the bibliographic utility which provides present cataloguing source data and file maintenance, has been a major project in 1983. The development of a Saskatchewan based system will encourage the development of a compatible library network in which computers can be linked making on-line access possible and reducing communication costs.

Automated catalogue support service

The creation of an automated provincial library network is required to facilitate the linking of catalogues in which are recorded the informational materials held by Saskatchewan libraries. The linking of public, university, government and other special libraries in a decentralized network would encourage the fullest sharing of information in the most cost effective manner. The first basic step in this direction was the move toward a machine-readable data base to replace the Saskatchewan Union Card Catalogue. This application of technology to the problem has increased access and resource sharing at the public library level and made the application of library automation to other library functions possible.

However, while UTLAS, Inc. is a sophisticated system, communication charges make on-line access for activities other than cataloguing impractical and product charges restrict the catalogues and bibliographies that can be produced. Regional Libraries only use microfiche as a supplement to central card catalogues, and Provincial Library production of a Union Catalogue is now estimated at $80,000.

The implementation of an in-province system which could support and maintain the Saskatchewan data base and provide links with compatible systems both inside the province and across the country would provide significant benefits by improving the flow of information.

The Provincial Library is proceeding with research into an in-province automated catalogue system which could support and improve the current service. The Provincial Library Automation Team completed a Request for Proposal (RFP), which is now with vendors, and interacted, throughout the year with consultants and advisory groups.

To ensure the involvement of the public libraries the library directors, with the Provincial Library, established an **Automation Task Force** to act as an advisory body to the **Provincial Library Automation Team.** Representatives from the municipal libraries and regional libraries were joined by observers from the universities and special libraries giving the task force a wide perspective and encouraging continuing communication and cooperation.

National Library involvement was also made possible as Mary Joan Dunn, Assistant Director of the Library systems centre, met with the Provincial Library Automation Team and acted as consultant at the first Automation Task Force meeting. These meetings discussed National Library planning for development of a nation-wide decentralized network generally.

To ensure that the RFP was conceptually complete in terms of the "one province" library system and that the Provincial Library had expert detailed evaluation available at each step of the planning process **Information Systems Consultants, Inc.** were hired to study the provinces library system and make recommendations. Their report **Support for the Repatriation of the Saskatchewan Data Base** has now been received and sent to library directors in Saskatchewan. The report gives the

state-of-the-art information and its possible application in the Saskatchewan library environment.

Recommendations include:

- options for source bibliographic records to eliminate the necessity for on-line storage;
- a decentralized linked data base to decrease duplication of local bibliographic records;
- the necessity for a commitment to common bibliographic standards;
- alternative solutions available for catalogue products;
- the encouragement of direct interlending; and
- the control of regional block collections using personal micro computers.

Through an in depth research approach the Provincial Library will ensure the implementation of the most appropriate computing facility to support the Cataloguing Support Service.

Provincial Library collections

Service to the library user originates in functions such as the purchase, organization and processing of library materials as well as the maintenance of the resulting collection and the bibliographic records that ensure access to that collection. The total number of books and audio visual materials added during the year was 11,751.

Better terms for purchasing material available from publishers and distributors were negotiated with a higher percentage of orders handled directly rather than through the services of wholesalers.

To improve access to the collection a major reclassification project was undertaken to improve bibliographic records for sociology materials prior to entering records on-line. Sociology has undergone major revisions in the Dewey Decimal Classification scheme and present classification numbers have little or no reference to those used in previous editions. The project was completed on schedule and necessitated the recataloguing of 3,140 titles. A merging of the North American Natives Races library materials into one collection also meant that 300 titles required reclassification.

Cataloguing

	1981	1982	1983
Requests for cataloguing	46,384	37,521	38,167
Cataloguing (manual system) Provincial Library			
New titles added	2,988	588	1,440
Copied titles (Union Catalogue cards duplicated and locations added)	487	93	135
Cataloguing (automated system)			
Provincial Library and regional libraries	32,937	25,145	27,145
Acquisitions			
Provincial Library			
New titles added *	—	—	8,271
Total books and audio visual materials added	18,344	14,753	11,751
Regional libraries			
New titles added *	—	—	13,783
Titles re-accessed for location additions	14,527	19,057	13,362
Saskatoon Public Library **			
New titles added	7,780	13,729	10,762
Regina Public Library **			
New titles added	20,845	16,047	16,134
Binding	4,889	1,434	561

* No separate statistics 1981, 1982.

** Cataloguing input locally using the Cataloguing Support System. Statistics on titles re-accessed for location additions not available.

Automated cataloguing costs

Library	Titles	Processing and Communications	Cost per Title	Product Cost	Total Cost
Provincial Library	8,271	$32,539	$3.93**	$17,347	$ 49,886
Regional libraries	13,783	43,788	3.17	22,744	66,533
Saskatoon Public Library *	10,762	37,138	3.45	—	37,138
Regina Public Library *	16,134	59,368	3.67	—	59,368
Total Amount paid by Provincial Library					$212,925

* Municipal libraries input titles locally and pay for products directly.

** Provincial Library cost includes interlibrary loan location searching.

Public Library System

Chinook Regional Library
1240 Chaplin Street West
Swift Current, S9H 0G8
38 branches
1 bookmobile

There are 98 participating municipalities in the region including one city, 13 towns, 41 villages, 42 rural municipalities, and one Indian band.

Lakeland Library Region
Box 813
North Battleford, S9A 2Z3
37 branches
1 bookmobile
13 book deposits

There are 74 participating municipalities in the region including one city, 9 towns, 28 villages, 27 rural municipalities, 15 Indian bands, and one hospital.

Palliser Regional Library
Box 2500
Moose Jaw, S6H 6Y2
22 branches
6 book deposits

There are 74 participating municipalities in the region including one city, nine towns, 32 villages, 29 rural municipalities, three colleges, and a Canadian Forces Base.

Parkland Regional Library
95A Broadway Street West
Yorkton, S3N 0L9
51 branches
2 bookmobiles
10 book deposits

There are 143 participating municipalities in the region including two cities, 24 towns, 60 villages, 46 rural municipalities, 10 Indian bands, and a Canadian Forces Base.

Southeast Regional Library
Box 550
Weyburn, S4H 2K7
52 branches
2 bookmobiles
21 book deposits

There are 132 participating municipalities in the region including two cities, 31 towns, 39 villages, 53 rural municipalities, five Indian bands, and two schools.

Wapiti Regional Library
145 - 12th Street East
Prince Albert, S6V 1B7
53 branches

There are 87 participating municipalities in the region including two cities, 19 towns, 28 villages, 31 rural municipalities, four Indian bands, a park, a correctional centre, and a penitentiary.

Wheatland Regional Library
806 Duchess Street
Saskatoon, S7K 0R3
35 branches
3 bookmobiles
27 book deposits

There are 135 participating municipalities in the region including 29 towns, 53 villages, 52 rural municipalities, and one Indian band.

Lloydminster Public Libary
4602 - 49th Avenue
Lloydminster, S9V 0T2
3 book deposits

Regina Public Library
2311 - 12th Avenue
Regina, S4P 3Z5
6 branches
3 booktrailers
24 book deposits

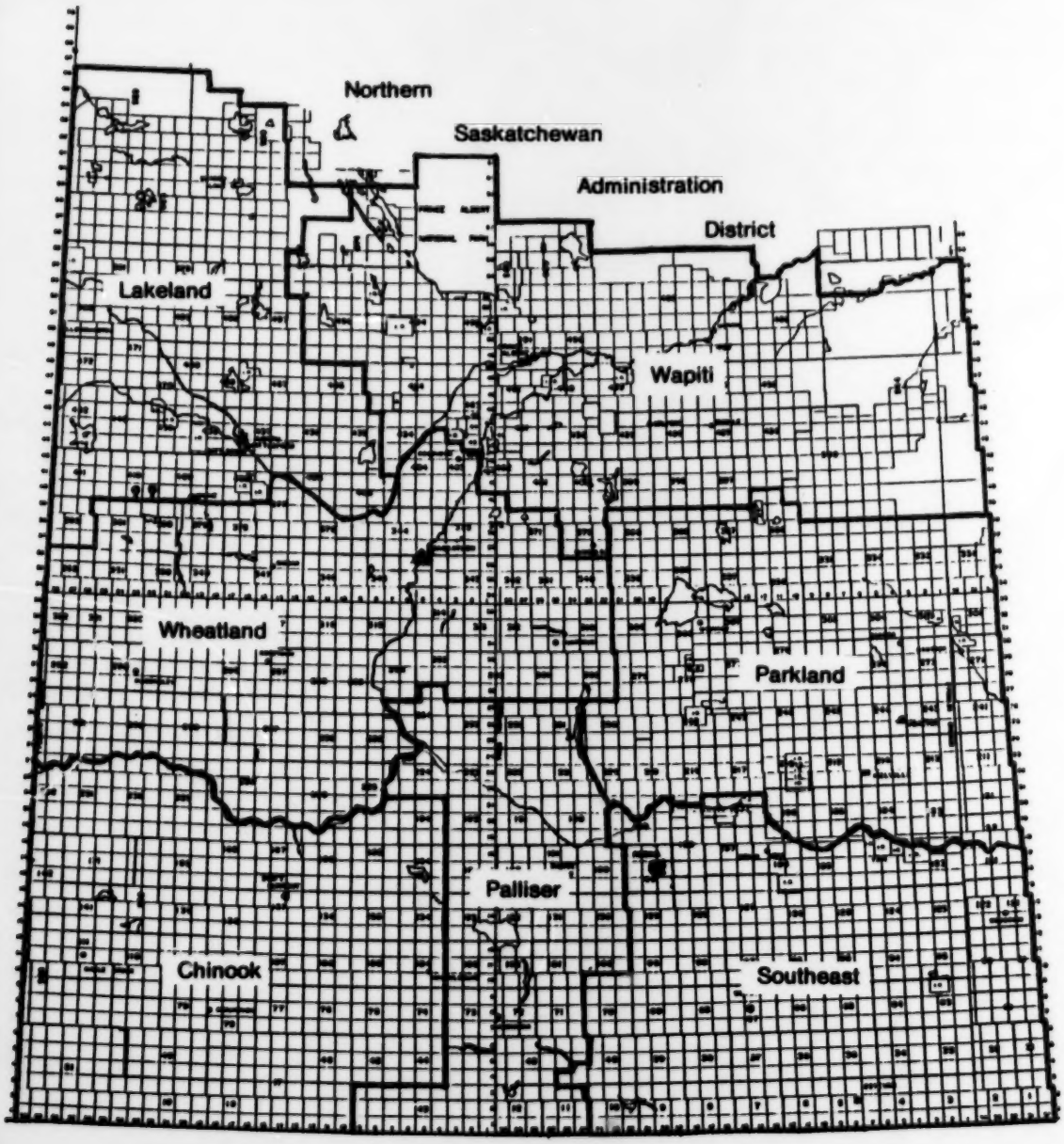
Saskatoon Public Library
311 - 23rd Street East
Saskatoon, S7K 0J6
4 branches
3 booktrailers
38 book deposits

Saskatchewan Public Library System 1982 Statistics

Library	Population	Book[1] Stock	Circulation All Materials	Local Contribution	Provincial Grants	Other Receipts	Total Receipts	Materials Expenditure	Salaries	Other Expense	Total Expenditure
Region											
Chinook	59,181	121,818	406,846	$ 172,248	$516,003	$ 29,308	$ 717,559	$112,951	$ 420,870	$ 174,237	$ 708,058
Lakeland	59,402	123,377	421,059	218,856	490,586	18,945	728,387	117,608	432,154	105,662	655,424
Palliser	63,194	170,465	449,534	397,630	479,128	26,356	903,114	126,959	652,529	58,870	838,258
Parkland	104,644	183,738	756,569	283,145	632,372	33,650	949,167	147,223	626,654	154,740	928,617
Southeast	93,145	197,949	563,223	260,061	545,767	27,865	833,693	120,000	411,386	276,704	808,090
Wapiti	115,086	237,254	672,652	542,106	675,971	69,573	1,287,650	273,433	678,714	152,196	1,104,343
Wheatland	89,245	283,610	577,056	181,764	561,321	16,895	759,980	200,203	253,245	284,172	737,620
Municipal											
Lloydminster	15,031[2]	37,700	105,177	$ 82,000	$ 34,762[3]	$ 16,507	$ 133,269	$ 32,842	$ 76,177	$ 22,544	$ 131,563
Regina	162,984	353,622	1,641,929	4,468,973	419,390	288,614	5,176,977	790,176	3,197,485	1,285,137	5,272,798
Saskatoon	154,210	377,968	1,477,243	3,563,207	416,444	44,421	4,024,072	674,309	2,475,005	796,930	3,946,244
Northern											
Buffalo Narrows	1,200	14,279[5]	5,198	$ 19,637	$ 2,000	$ –	$ 21,637	$ 2,343	$ 16,637	$ 657	$ 19,637
Creighton[4]	1,636	–	–	5,000	2,000	–	7,000	–	–	7,000	7,000
La Loche	2,500	2,117	756	3,112	2,000	–	5,112	–	5,112	–	5,112
La Ronge	2,579	4,354	14,839	14,124	2,000	60	16,184	1,205	9,805	4,812	15,822
Uranium City	1,000	8,524	4,561	7,000	4,000	207	11,207	73	9,157	1,989	11,219

1 Does not include paperbacks
2 Includes Alberta-side population of 8,997
3 Government of Alberta
4 Service provided through Flin Flon Public Library
5 Combined public and school library

Saskatchewan
Regional Library Boundaries



Note: The towns of Unity, Adanac and Wilkie in the Lakeland Region are served by the Wheatland Regional Library.